

New Employee Orientation

2018 AGENDA

Welcome to Texas Woman's University. As a new employee, you have a world of opportunities ahead of you working for the nation's largest university primarily for women. With campuses in Denton, Dallas and Houston, we are proud of our accomplishments as well as plans for the future. You have made the right choice to become a part of our campus community and we encourage you to explore ways to immerse yourself into our culture. WELCOME!

8:30-8:45am Introduction

8:45-10:00am

Employee Benefits

Holly Harris x3542

10:00-10:45am

Compensation Plan

TWU Customer Service Philosophy

Estela Long x3548

AM Break

11:00-11:45am

Safety Training

Fire Hazard Training

Jennifer Rodriguez x3367

11:45am-1:00pm

Lunch TWU Staff Mentoring Program

1:00-1:30pm

Office of Technology

Andrew Turner x3262

Allen Claytor x7601

1:30-2:15pm

Payroll Information

Jane Sewald x3561

PM Break

2:30-3:00pm

Employee Relations

Tony Yardley x3563

3:00-3:30pm

Title IX

Parrish Nicholls

All employees need to take the State Mandated Training every year except for Preventing Sexual Harassment Training (every two years).

For State Mandated Training go to:

Sign in to your Portal account and select
My Tools > Online Training Course

Computer Security Training

Ethics Training

Preventing Sexual Harassment Training

For Ethics and Compliance Hotline

Training go to your Blackboard account:

Please refer to handout in your folder for more information.

For Safety Training go to:

<http://www.twu.edu/health-safety/training/>

Please see Employee Guidebook for more information.