



DATE ISSUED: 06/07
FLSA: Non-Exempt
PTO: COVS

JOB DESCRIPTION

TITLE

Landscape Lead and Pest Control Technician

JOB SUMMARY

Provides the skills necessary for pest control and for the extermination of rodents, insects and other pests in the TWU buildings or property for all campuses. Performs supervisory work in the care and maintenance of grounds, and in various landscape construction activities. Work is performed under the limited supervision of the Supervisor and/or Assistant Supervisor of Landscape Services and performance is based upon completion of assignments and results obtained. The performance evaluation is conducted through the performance evaluation system and in accordance with the University Policies & Procedures.

ORGANIZATIONAL RELATIONSHIPS

Reports to: Supervisor, Landscape Service and Assistant Supervisor, Landscape Services

Supervises: May assist with the supervision of Greenhouse Foreperson, Greenhouse Specialist, Groundskeeper I, II, and III

ESSENTIAL DUTIES - May include, but not limited to the following:

- Responsible for mixing and storing pesticides and poisons suitable to the extermination to be performed.
- Determines where to spray or place poisons or traps in buildings or on property.
- Handles, mixes, and stores pesticides in accordance with labels, Federal and State directives.
- Applies pesticides in spray liquid, granular, dust, powder, or solid forms, in accordance with Environmental Protection Agency and Texas Structural Pest Control Board guidelines.
- Baits, traps or applies other methods suitable for controlling rodents, bats and other pests.
- Transports sprays, traps and other materials to all parts of buildings and grounds.
- Recommends the purchase of pesticides and poisons.
- Maintains all equipment in operating condition and cleans it after use.

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- Reports all deficiencies of equipment to supervisor.
- Knowledge of Personal Protective Equipment (PPR) including respirator and ability to wear.
- Oversees the quality and quantity of work produced in grounds and greenhouse areas.

ADDITIONAL DUTIES

- Assists in the coordination and scheduling of all greenhouse functions.
- Assists workers and crews to specific landscape projects and tasks.
- Performs other duties as requested.

EDUCATION

Completion of the eighth grade required. High School diploma or equivalent preferred.

EXPERIENCE

Three years of experience in pest control and extermination required. Five years experience in pest control extermination preferred.

REQUIREMENTS

Valid driver's license issued by the State of Texas and a safe driving record such as required to attain Driver's Authorization from the university.

Regular and reliable attendance at the University during regular scheduled days and work hours is an essential function of this position.

KNOWLEDGE, SKILLS, AND ABILITIES - The following are essential:

- Knowledge of equipment used for pest control.
- Knowledge of supervisory methods and techniques.
- Knowledge of landscape and irrigation design.
- Safety and accuracy in all phases of work performed.
- Knowledge in all areas of pest control, poisons and chemicals used in pest control.
- Knowledge of the rules and regulations that is released from the Texas Structural Pest Control Board.
- Ability and endurance to perform tasks up to 8 hour periods.
- Ability to plan and execute the work of several crews involved in diverse activities.

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- Knowledge of Personal Protective Equipment (PPR) including respirator and ability to wear.
- Has contact with poisons, chemical solutions and dusts requiring use of protective clothing and respirators.
- Ability to respond to emergency situations in a timely manner.

PHYSICAL DEMANDS

The physical demands described in the Essential Duties and below are representative of those that must be met by an employee to successfully perform the essential duties of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

The employee may be required to travel. The employee must have the ability to occasionally lift and/or move up to 40 pounds.

WORK ENVIRONMENT

All employees are responsible for maintaining an environment that is free from discrimination, intimidation, harassment, including sexual harassment. May move heavy equipment and boxes. Exposure to any number of elements but with none present to the extent of being disagreeable. May be required to work in conditions including cold, heat, temperature swings, noise, outdoors and indoors, in trenches, and around mechanical, electrical, explosive, fume/odor, dust/mites, chemical, and/or waste hazards. May be required to work in locations that involve hazardous environments requiring protective equipment that conforms to OSHA regulations and some physical discomfort due to temperature, dust and noise.

SAFETY

TWU promotes a safe working environment. Employees are responsible for completing assigned tasks safely and efficiently, and supervisors are responsible for creating and maintaining a safe work environment. Employees must report any unsafe work conditions or practices, as well as any near-miss incidents, to their supervisor and Risk Management. Supervisors and employees should ensure that injury/accident reports are submitted to the Office of Human Resources and Risk Management within 24 hours of the incident.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

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Employee Signature: _____ **Date:** _____

Employee Printed Name: _____

Texas Woman's University strives to provide an educational environment that affirms the rights and dignity of each individual, fosters diversity, and encourages a respect for the differences among persons. Discrimination or harassment of any kind is considered inappropriate.

Texas Woman's University is committed to equal opportunity in employment and education and does not discriminate on the basis of race, color, religion, gender, sex, sexual orientation, ethnic origin, age, veteran's status, or against qualified disabled persons.

All positions at Texas Woman's University are deemed security sensitive requiring background checks.