

StudentsACT Meeting Minutes



Meeting Date: Wed, Apr 15, 2015 Time: 6:00pm – 7:00pm Location: ACT 810

Type of Meeting: General

Meeting Advisor: Heather Davis

Facilitator: Marissa Johnson

Note Taker: Lynda McClaren

Attendees:

Name	Title	Location	Present
Heather Davis	Advisor	Denton Campus	Y
Marissa Johnson	Chair	Denton Campus	Y
Lynda McClaren	Secretary	Denton Campus	Y
Robert Placido	Guest	Denton Campus	Y
Sara Downing	Member	Denton Campus	Y
Dennis Hoebee	Guest	Denton Campus	Y
Johnny Gutilla	Member	Denton Campus	N (ex)
Matt Delashaw	Member	Denton Campus	N
Deborah Johnson	Member	Houston via Phone	Y
Christina Ramon	Member	Dallas via Phone	Y
Cori Treviño	Guest	Denton Campus	Y
Clay Till	Guest	Denton Campus	Y

Minutes

The meeting was called to order at 6:00pm by Marissa. Meeting minutes from the 03/25/15 meeting were reviewed and approved.

Agenda Item: Three New Projects Reviewed and Voted On.

Discussion: Cori was a guest speaker and presented to the committee three new projects for consideration and voting to proceed. Rob shared that these will be projects for the StudentsACT committee in 2015-2016.

- 1) Colleague Degree Audit: this will replace the DARS system which is the current degree program.
- 2) Student Planning: this is a part of the degree audit – but the second phase; degree audit (first phase) needs to be setup before student planning can commence. It will offer real-time data, allowing for the student to plan more effectively and have their degree plan formed ahead of time within their shopping cart. When the time comes to register for those classes, the student will select from their shopping cart.
- 3) Add / Drop/ Withdrawal Form Automation: the form will no longer be a paper form but will be an online / electronic form that will be routed via email to each required approver. This

will allow for tracking whereas now there is no way to track a hard copy paper trail.

The projects were voted on and approved by the Students ACT committee.

Agenda Item: Presentations of Reports and Recommendations

Discussion: The below committee reports were presented to the board of directors.

- 1) Google Implementation Events & SWAG: presented by Heather; summation of Google Email launch campaign – what events worked well and what SWAG was well-received and worth considering in the future.
 - 2) Campus Computer Labs & Printing Research: presented by Sara; summation of how TWU compares with other universities in the metroplex in terms of printing and lab services, any fees associated with those services, etc.
 - 3) Computer Labs & Printing Survey Results: presented by Heather; review of the survey results and what student body is asking for as their top priorities (Color printing one of the main hot buttons)
 - 4) Campus Computer Labs & Printing: Events & SWAG: presented by Lynda; summation of computer labs and printing campaign – what events worked well and what SWAG was well received and worth considering in the future.
 - 5) Chair Report: presented by Marissa; summation of the academic year – Students ACT work, events and feedback captured.
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Agenda Item: Returning / Departing Members

Discussion: Heather has asked to be notified either way of each member's status for the next academic year – if returning to or departing from the Students ACT committee. She is also open to any feedback surrounding committee processes, job scopes, pay scales, etc.

Next Meeting: TBD