



TEXAS WOMAN'S
UNIVERSITY™

*Office of Human Resources
Compensation*

Compensation Hiring Exception Form (CHEF)

SECTION 1: Information

Hiring Department:

Position Title:

Current Salary:

Proposed Salary:

Budget Source:

Prior to a job offer being extended, approval from your Divisional Vice President/Provost and the Sr AVP for Human Resources is required to hire above the minimum salary market.

SECTION 2: Please provide justification for hiring above minimum salary market.

SECTION 3: Authorization

Budget Office:

Department Head/Chair:

Dean (If applicable):

**Chancellor and President OR Divisional
Vice President/Provost:(Whichever is
applicable):**

Compensation Manager:

Executive Director of HR: