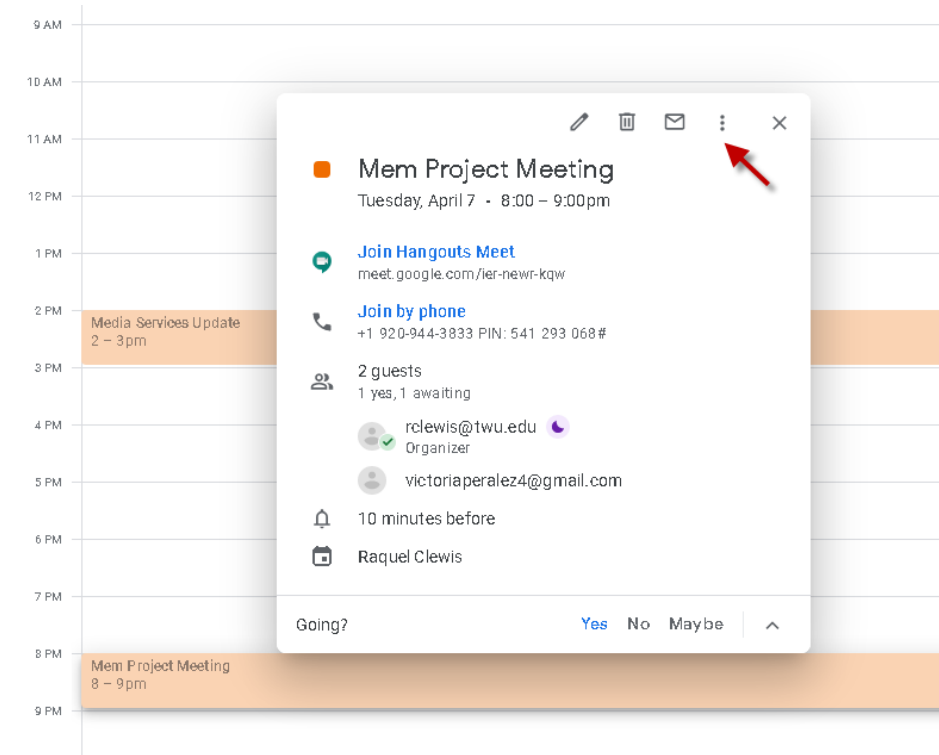


## How to change ownership of an event in Google Calendar

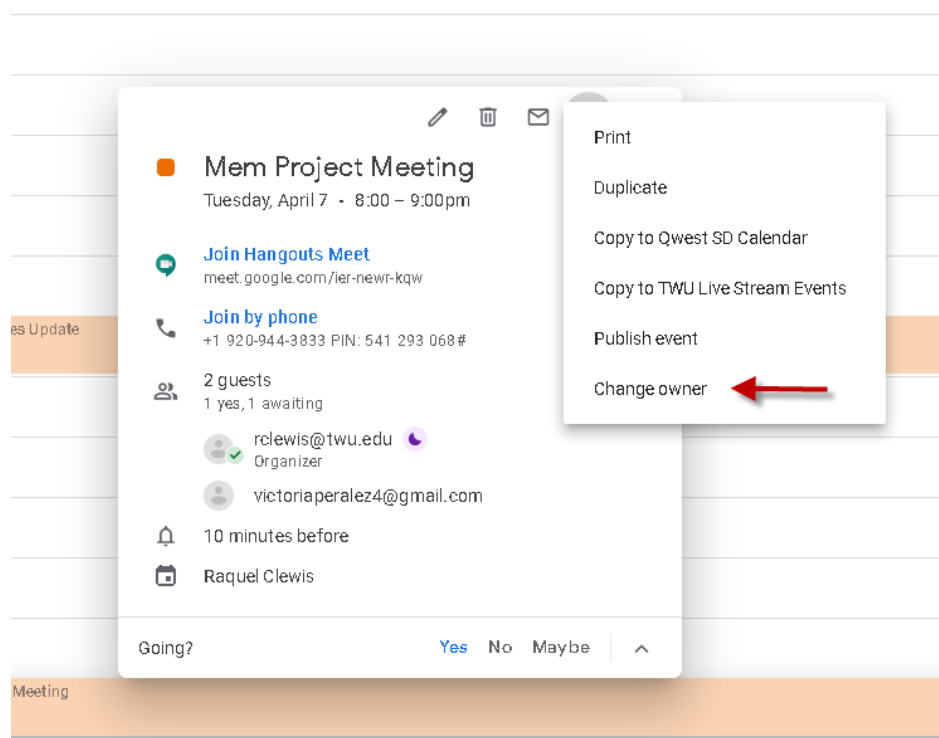
If you created an event, you can make someone else its owner. Once someone else is the owner, they can change any of the event details. Here are the steps to transfer an event to a calendar you don't own. On your computer, open [Google Calendar](#).

See the event details by clicking the event you want to change.

Click on the three standing dots on the top right hand corner.

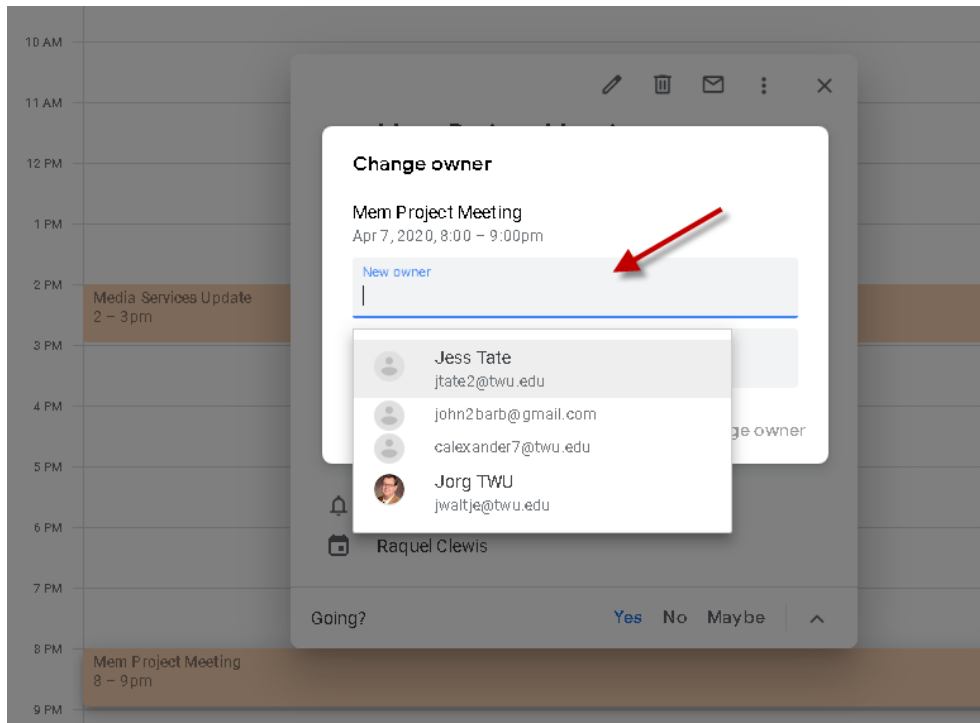


Click More > **Change owner.**

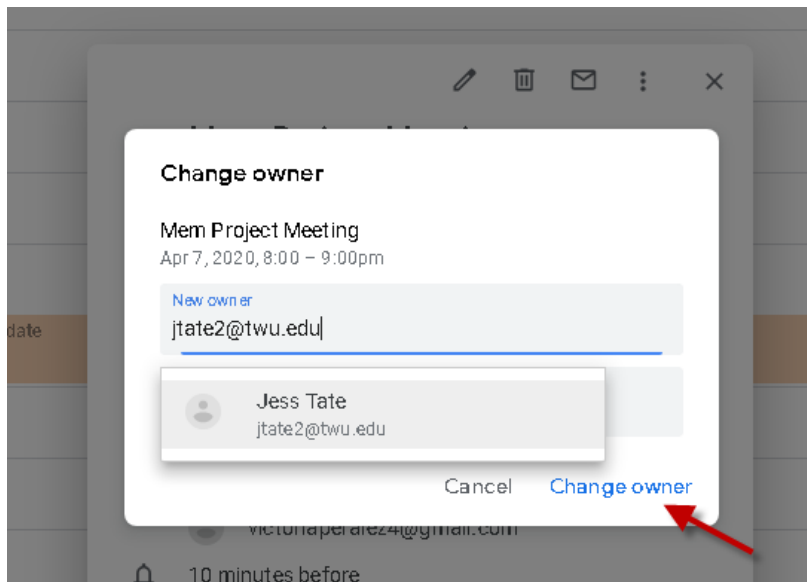


## How to change ownership of an event in Google Calendar

Enter a new owner and a message to send them.



Click Change owner.



The new owner will get an email with a link. Until the new owner accepts ownership, the original creator will continue to be the event owner.