



Compensation Hiring Exception Form (CHEF)

TEXAS WOMAN'S UNIVERSITY™

*Office of Human Resources
Compensation*

SECTION 1: Information

Hiring Department:

Position Title:
(Sequence)

Current Salary:

Proposed Salary:

Budget Source:

Position Code (HR)

Prior to a job offer being extended, approval from your Divisional Vice President/Provost and the Sr AVP for Human Resources is required to hire above the minimum salary market.

SECTION 2: Please provide justification for hiring above minimum salary market.

SECTION 3: Authorization

Budget Office:

Department Head/Chair:

Dean (If applicable):

Chancellor and President OR Divisional
Vice President/Provost:(Whichever is
applicable):

Compensation, HR:

Executive Director of HR: