



Faculty Credential and Qualification Form

This form should be used for new hires or current faculty moving from a temporary part-time position to a regular full-time position. The standard SACS credential for teaching graduate courses is either a terminal degree in the teaching discipline or a master's degree in the teaching discipline with a terminal degree in a related field. The minimum standard SACS credential for teaching undergraduate courses is either a master's degree in the teaching discipline or a master's degree in a related field with 18 graduate semester hours of earned coursework in the teaching discipline. At least 25% of undergraduate courses in the major must be taught by faculty holding the terminal degree in the teaching discipline.

Expected Hire Date

Instructor's Legal Name Department/Division Academic Rank Status Salary CIP Code

Earned Degree(s) Information (list highest to lowest):

Degree Discipline Institution Date Completed

Anticipated Teaching Load:

Subject Course Short Title Level

Professional Licensures and/or Certifications (as required by program):

Additional Justification (related to courses taught):

If faculty qualifications cannot be established using standard SACS criteria and earned degrees, please provide additional justification for the teaching assignment by selecting the relevant checkbox below and explaining in the text box below. Clearly describe the relationship between these qualifications and the course content and/or expected outcomes of courses assigned to the faculty member.

- Degree(s) from related discipline 18 Graduate Semester Hours (Highlight on Transcript) Research and Publications Honors,
- Documented Teaching Excellence Related Work/Professional Experience Awards, Special Recognition

Academic Component Administrator

Dean

Director, Academic Credentialing & Compliance

Attachments:

Curriculum Vitae

Graduate Transcripts

Licenses/Certifications