

Questions?

Contact the Technology Service Desk

Cell: 940-898-3971

Options

Connect Laptop	Plug your laptop into the VGA port on the wall. Then, change the projector source by pressing the Computer button on the projector remote until Computer2 is selected.
Document Camera	Document camera is located in the equipment rack drawer. Unfold document camera and place on the desk or countertop. Press the Power button and hold for 2 seconds. Log in to the computer. Double click the Sphere 2 icon. Press the Main menu on document camera to zoom and autofocus.
Equipment Rack Drawer	You will find: AV & VGA (laptop hookup cables), document camera, microphone, pointer/presenter, spare batteries.
Input Panel	Input panel is located on the wall behind the monitor. The input panel contains: USB ports for flash drives, VGA port for laptop hook up, A/V inputs, and a power outlet.
Tegrity	Tegrity lecture capture software is installed on the computer. First you must request to have Tegrity (TWU's lecture capture system) enabled in Blackboard. From your Blackboard course, click Tegrity Classes on your course menu. Then, press the Record a Class button.